

St. James Horizon Team Meeting

FORM FPR-1

Field Progress Report

Item #	Description	Status	Opened	Due	Action Required By	Closed
1	Future Squad Updates	Open	2-18-08	Every Meeting	Future Squad Leaders	
<p>2-18-08: Youth: Recruiting new members; share goals & vision of group Green Team: Re-usable / recycling bags; community hazardous waste day; Earth Day with students Unity Team: next meeting Feb. 28th Education: "One sight, One Opportunity"; adult education classes. 4-8-08: Education: Submitted grant for ESL interpreter & checking into the Southern MN Initiative fund grant available Sept '08 up to \$20,000 for education classes; could be used for CDA certification. Unity: Hispanic community to organize a "Spanish" sports introduction through summer rec program Green Team: Putting up display at Library on recycling, saving money through reducing and reusing and finalizing the re-usable grocery bag designs. 5-8-08: Green Team: Re-usable shopping bags are ordered, plan on pre-selling at the Horizon's Gathering in June, Electronics Recycling is May 10th at Street Dept parking lot. Unity: Unity Unidad has disbanded and donated the funds they had to Horizons. As for the bus shelters, construction is set to start in the fall with help from School class. Fall sports extravaganza is scheduled for Aug. 21st. Working on scheduling a multi-cultural soccer event to kick off new soccer field, ribbon cutting ceremony tentatively set for Sept. 6th. Education: CNA class is underway with 8 participants! Sue proposed a new immigrant workforce grant for training \$20,000 possible.</p>						
2	Bus Shelter	Open	2-18-08		Shelter Committee	
<p>2-18-08: \$2,000 donation from Tony Downs Foods, bus shelters to be made of metal and plexi-glass; possibly have shop students help build in the fall, talk to girl/boy scouts about landscaping, Timetable: next fall starting the project, additional funds and donations still needed. 3-3-08: Next meeting is 12:00 Thursday March 6th at the Library.</p>						
3	Adult Education	Open	2-18-08		Youth Council	
<p>2-18-08: English prep classes for CNA training with 9 people already signed up Thanks to Tom Shumate for getting the classes going. 3-3-08: Molly is working on home repair workshop tentatively scheduled for May '08.</p>						

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4	NW Fdtn Target #'s	Open	1-15-08	2-18-08	Sue Harris	
<p>2-18-08: Met our threshold by over 60+ people, but still need to engage Hispanic population. Funding will be received once the blogging activities have started.</p>						
5	Bloggers	Open	2-18-08	ASAP	Bloggers	
<p>2-18-08: Need additional Bloggers; one from each future squad if possible and engage the elderly population who would like to participate. To receive funding, we need to blog our actions and meetings Our blog site: Minnesota.communityblogs.com 3-8-08: Tory to talk to youth council on Weds. March 5th and will get a few people involved and e-mail Jill names and addresses. 4-8-08: Either April 23rd or 30th; Sue to check with computer lab availability and Jessica to check with Sarah the blogging trainer. 5-8-08: May 22nd, from 12pm-1pm, lunch will be provided, blogging training at the Library. Jill to send out e-mail to Horizon's members.</p>						
6	Training Sessions	Open	2-18-08	Next Meeting	Jessica	3-8-08
<p>2-18-08: Jessica to bring final dates, but tentatively have four meetings set for March 29th; 2 in the morning and 2 in the afternoon on the following: Non-profit 101, Engaging with Youth, Communities that work, and Identifying resources and funding/fundraising. Sessions for community and working with other Horizons groups. 3-8-08: Need to let Jill know by March 14th who wants to attend training sessions in Fairmont, MN on March 29th.</p>						
7	Barrier Reduction Funds	Open	2-18-08	Today	Horizons Group	2-18-08
<p>2-18-08: Barrier Reduction Funds needed to submit \$2,000 budget breakdown to Jessica the following was decided on: \$300 for office supplies, \$500 for child-care, \$500 for food, \$200 for photocopies, \$500 for Marketing / Recruitment.</p>						

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8	Stipends	Open	2-18-08	Today	Horizons Organizers	2-18-08
<p>2-18-08: It was clarified that \$200 per liason with 2 liasons per future squad and \$25 a month per blogger.</p>						
9	Fiscal Agent	Open	2-18-08	Each Meeting Update	Horizons members	
<p>2-18-08: Who do we go through for money situations i.e. a new non-profit? Training for foundation. Our current fiscal agent is the school. Specify what money comes in from each group.</p>						
10	Marketing	Open	2-18-08	ASAP	Horizons members	
<p>2-18-08: We need logo for all future squads. Approved logo for Horizons St. James that Mark Anderson designed. Ice cream social and railroad days we would need some kind of sign and promotional material to advertise Horizons. Booth at county fair with Youth Council: promote Horizon's and energy conservation / recycling. 3-8-08: 24"-36" high x 8' long banner, Jill to get pricing. 5-8-08: \$80 is approved, don't list future squads. Try to get ordered in time to have for June 2nd gathering. Include website blog address on banner: www.stjames.communityblogs.us</p>						
11	Value-Added Community	Open	2-18-08	Update each meeting	Horizons members	
<p>2-18-08: Land use (Green Team), Intervention with the Madelia (partnership). How do we get people to participate? "Secret community members" program hosted by U of M for grading similar communities.</p>						

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12	Communication	Open	2-18-08	Update each meeting	Horizons members	
<p>2-18-08: Do we want a Horizon column page in the paper was proposed by Mark Anderson. Everyone agreed unanimously that we do. Future squads are to give minutes / note to Mark and he will put in the newspaper. The purpose of this is to continually inform the community of Horizon's and the activities that we are doing.</p>						
13	Public Forums	Open	2-18-08	Next Meeting	Future Squads	
<p>2-18-08: Do we want to put on public forums on big issues? YES. Green Team: going to try and put together an Energy Summit. Unity Team: Racial forum / speakers from Hispanic population to discuss issues / outcomes by the speakers.</p>						
14	Horizon's Updates	Open	2-18-08	Each Meeting	Horizons Members	
<p>2-18-08: Question was raised on finding a way to update all Horizon's members and ask for input on different issues. Could we use blogging? Or e-mail? Can we sign up or find a link to listserv?</p>						

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15	Horizon's Gathering	Open	2-18-08	Next Meeting	Horizons Members	
<p>2-18-08: Date: Tentative date of April 14th, Monday at First Presbyterian Church at 7:00pm. 3-3-08: Planning committee: Sue, Jill, Jessica Peterson, Julio, and Irma scheduled for Tuesday March 11th, 5:00pm at Wilcon Construction to start planning. 5-8-08: Set for June 2nd at the American Legion.</p>						

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16	Next Meeting	Open	2-18-08	Each Meeting	Horizons Members	
<p>Next Meeting: Monday March 3rd, Wilcon Construction at 5:00pm. Next Meeting: Monday March 31st, Wilcon Construction at 5:00pm. Next Meeting: Monday May 5th, Wilcon Construction at 5:00pm. Next Meeting: Monday June 16th, Wilcon Construction at 5:00pm.</p>						
17	“Everyday Democracy”	Open	4/8/08	4/15/08	Horizons Members	
<p>4-8-08: Scholarship money is available to attend conference in Denver, CO for former “Study Circle” process education. Can also use our \$1,500 community education dollars from Horizons. Anyone interested needs to let Sue know by April 15th. Jill to send out reminder to Horizon’s members. 5-8-08: People attending are: Sue Harris, Joe McCabe, Don Crissinger-Clark, Ava Esparza June 11-13.</p>						
18	Future of Horizons	Open	4/8/08	5/5/08	Everyone	
<p>4-8-08: Are we going to continue after June ’08 when the Horizons program ends??? General consensus is YES to continue. Will discuss future of Horizons St. James in more detail at next general meeting in May.</p>						
19	Community Foundation	Open	4/8/08	5/5/08	Everyone	
<p>4-8-08: Briefly discussed, tabled until next meeting on setting up a task force for establishing a community foundation. Jessica to check into whether or not Horizon’s \$8,500 can be put into community foundation fund. 5-8-08: MVAC has \$5,000 in grant money available that can be used towards setting up a community foundation for training and start-up costs.</p>						
20	Early Childhood	Open	4/8/08	5/5/08	Future Squad	
<p>4-8-08: Youth group to expand into early childhood? It was determined that this were too different of areas to be combined into one future squad, so a 5th future squad called “Children Issues” was formed and will be represented by Kristen Schumate and Heidi Curry. 5-8-08: St. James EDA director, Molly Westman, is putting together a task force to explore day care options in the city of St. James. Next meeting is Wednesday May 14th at 5:00pm at the Library.</p>						

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21	Horizon's Community Coffee Hour	Open	5-8-08	Each Mtg	Everyone	
<p>5-8-08: Start a community coffee hour that will continue every Friday at 9:00am. 1st time is June 6th at the Crescent Building at 9:00am.</p>						
22	County Fair	Open	5-8-08	Next Mtg	Joe	
<p>5-8-08: Joe to talk to Ethan Curry about reserving a booth at the county fair.</p>						